

CONDITIONS OF BUILDING USE

1. Cleanliness: The building and premises shall be left as clean as it was when you arrived. See checklist.

2. Alcoholic Beverages:

- a. No person under legal age will serve or be served alcoholic beverages.
- b. Alcoholic beverages shall not be sold at or during the event.
- c. Only beer, wine and champagne may be served. Distilled spirits are prohibited.
- d. A non-alcoholic beverage shall always be available.

3. Noise: Excessive noise (including music) must cease at 10 pm per City Ordinance and in consideration for our neighbors. This includes noise in the parking lot.

4. Garbage and Recycling:

- a. Non-recyclable plastic and Styrofoam, including plates, glasses and utensils are not allowed. You may use recyclable paper products if they are properly recycled or composted. Try it – Mother Earth thanks you!
- b. Separate all disposables into the 4 types of containers provided, using the bags shown:
 1. Blue container (no bag): All recyclables (clean paper, hard plastic, glass, and metals including foil).
 2. Green container (green biodegradable bags): compostable (leftover food, plant cuttings, soiled food and beverage containers,).
 3. Round container (no bag): all plastic bags, including case wrappings
 4. Gray container (black plastic bag): everything else which goes to landfill
- c. All inside containers except the one with plastic bags **must be emptied** into the appropriate dumpsters in the corner of the parking lot. We will recycle the plastic bags.
- d. Not only is this the right thing to do, but if you don't, we will pay someone to do it afterwards and deduct from your Security Deposit a minimum of \$75.

5. Smoking: Smoking is not permitted anywhere inside the building. Smoking is only permitted outside of the back cyclone fence in the rear parking lot area. Butt-receptacles are provided outside the fence.

6. Elevator: adhere to weight and usage restrictions as posted (750 lbs. max)

7. Decorations – No nails, screws, tacks, pins and/or glue may be used. Only blue painters tape to affix decorations to walls or pews is permitted.

Use only the rooms and spaces you have reserved. For example, the playground is not to be used unless agreed to in writing beforehand. If you did not reserve the Sanctuary or rooms on another floor, please don't use them or you will incur a charge. It's an old building: Please be respectful of plumbing and overloading electrical circuits

I have read, understand and acknowledge the Conditions for Building Use. I will adhere to its terms and conditions.

Print Name

Signature

Date